The Sigma Repository accepts a wide range of materials and currently includes 14,000+ unique item records.

Accepted Materials

— Reports	— Patient Education Materials
— Research Studies	— Continuing Education Materials
— Event Materials	— Best Practice Guidelines
— Quality Improvements	— Tools, Instruments, Measurements
— Process Improvements	— Theses and Dissertations (ETDs)
— Classroom Projects	— Capstone Projects
— Position Papers	— Patients-Centered Outcomes
— White Papers	— And more!
— Faculty Learning Objects	

Acquisition Methods

The Sigma Repository acquires materials in several ways:

Self-archiving: Authors submit their own materials

Proxy submissions: Authors allow another person to submit materials on their behalf by completing a proxy form

Indexing: Repository staff works with publishers to obtain articles from nursing journals and other publication sources

- The work must stand-alone (i.e., contain sufficient information to eliminate the need to seek out a second source of information to complete the information discussed in the repository entry).
- The work must contain at least one file. Abstract-only entries are not acceptable.
- Submissions must add to the relevant research and clinical discourse.
- Multiple files may be added to a single item record if they relate to one work. For example, an item record may contain an abstract file, report file, and separate files for references, charts, and graphs.

- Presentation materials (posters and slides) must contain at least 2 files.
- Required: A formal detailed abstract.
- Required: The poster or slide deck file that is more than a visual representation of the abstract.
- Optional, but desired: A video recording of the presentation.
- Optional: A handout that shares talking points or other related information to supplement the required files.

- Student works are welcomed.
- This includes current students.
- It also includes works completed while a student in the past.
- There are 3 collections available for student works: Dissertations, Theses, and General Works.

The repository does not accept the following:
- Materials that you have not written/co-written, do not own copyright to, or have not received express written permission from the author or copyright owner
- Previously-published materials/articles (without first receiving permission from the publisher)
- Materials accepted for publication, but not yet "in print"
- Open Access materials not accompanied by a public copyright license that enables the free distribution of an otherwise copyrighted "work". Free availability on one site does not mean a work may be posted on any site without permission.
- Materials that violate the mission, visions or polices of Sigma
- Business archives
- Marketing/promotional items
- Abstract-only entries
- Manuscripts that may/will be published in journals
- News, opinions, and personal narratives

Formatting: The Sigma Repository accepts submissions in all item types (e.g., Word, PowerPoint, Excel...). Audio and video files are also acceptable.

Items must be legible (i.e., a font type and size that it easy to read) and accessible (i.e., convert to PDF, when possible).

Use the citation style of your choice.